



SANITI

2019

Strategic and Operational Plan

INTRODUCTION FROM THE STUDENT EXECUTIVE

The Executive of SANITI is pleased to present the Association's Strategic Plan for 2019

SANITI is the Student Association of the Nelson Marlborough Institute of Technology. SANITI was first registered as an incorporated society in 2002 and is governed by an Executive comprising elected student representatives and an appointed President. The day to day operations of SANITI are managed by a team of salaried staff.

The plan has been prepared to help shape the future of the Association and to guide the actions and the activities of SANITI. When drafting the plan the Executive sought both formal and informal feedback and input from students about the services and support that SANITI might offer. Another significant consideration was the provisions and the conditions of the Service Level Agreement (SLA) which the Association has with NMIT.

The plan is a 'live' document which will be subject to on-going reviews and when relevant and appropriate, modifications.

The Executive

October, 2018

ABOUT SANITI

Student Association of the Nelson-Marlborough Institute of Technology Inc. or 'SANITI' for short, is owned and governed by its student members. SANITI also has a Student President and an elected Student Executive.

SANITI was established in 2002 and is a not-for-profit, registered charity set up to help students with any issues they have relating to studying at NMIT, and being a student. Our main purpose is to provide support, advocacy, representation and other services to all students at NMIT.

2019 SANITI ROAD MAP

VISION

SANITI's vision is for the Association to be recognised and respected as the most responsive and responsible provider of support services for tertiary students in New Zealand.

MISSION

SANITI's mission is to provide support, advocacy, representation and other services to students who are enrolled at the Nelson Marlborough Institute of Technology.

SANITI is governed by students and exists for the benefit of all students.

STRATEGIC GOAL ONE

Fun social events and strong integrated campus culture

STRATEGIC GOAL TWO

Friendly independent support, advocacy and employment services for students

STRATEGIC GOAL THREE

Independent representation of the student voice and collaborative student engagement through effective communication

HOW WE ACHIEVE OUR GOALS

VALUES

DEDICATED – to working with and on behalf of the students of NMIT

PROFESSIONAL – in everything we do

RESPONSIVE – to the needs of students

RELEVANT – our actions and activities extend from the students' needs & aspirations

RESPONSIBLE – with our decisions and the use of the resources we have

RESPECTFUL – we treat others as we would wish to be treated

ACCEPTING – of individual differences

FLEXIBLE – we respond to different needs and situations in different ways

INCLUSIVE – to ensure that relevant decisions are made

ENTHUSIASTIC – about our mission and achieving our goals

APPROACHABLE – to ensure that students' needs can be heard

QUALITY DRIVEN – in the programmes and services we offer

CARING – we care about the students and the staff who manage our services

TEAM WORK – we strive to work as a team on behalf of the team

INTEGRITY – we 'walk the talk' and lead by example

VALUING – we value staff, through professional development, appropriate resourcing and leadership

ACKNOWLEDGE – We acknowledge and respect the principles of the Treaty of Waitangi

QUALITY PEOPLE

DEVELOPMENT - we develop leaders through staff professional development and executive / governance training

KNOWLEDGE - we have strong institutional knowledge

RESOURCING - we resource our staff to do their jobs

TEAMWORK - we work together to achieve our goals

INFRASTRUCTURE

COMMUNICATIONS - we have smart, planned communications that enhance the SANITI brand, support service delivery and encourage student engagement

FUTURE PROOFING - we look to the future and make decisions to ensure the long-term survival of the organisation

RESOURCES - the Association has enough physical resources and time to deliver on its vision and mission

TECHNOLOGY - we use technology to enhance our communications and support student engagement



STRATEGIC GOAL ONE:

Fun social events and strong integrated campus culture

CURRENT POSITION

Events

The 2018 SANITI Student Survey highlighted events as one of the key services provided for students by the Association.

The Association provides a range of events to students across the four major campuses - Nelson, Marlborough, Woodbourne and Global Campus Auckland including:

- Orientation
- In term events
- Cultural events
- Graduation after-functions

International Activities

2018 saw a decrease in capacity in International Activities in favour of more integrated all student events. This schedule provides a range of 'Kiwi Adventures' for international students. The

Association was also involved in supporting the China Project. In 2018 the activity programme was amended based on student feedback and included a self-funded Abel Tasman trip.

- Orientation Events
- Weekend Events
- Rafting in conjunction with NMIT Adventure
- Tourism

Publications

- Student Diary
- Electronic screens on Nelson Campus and installation of a screen on Marlborough Campus.

2019 OBJECTIVES & KPIs

To successfully negotiate the Service Level Agreement each year

- An enhanced SLA is negotiated each year

To provide an events programme which is in line with the students' interests

- Surveys are conducted and feedback is collated
- The events programme is modified in response to the input from students
- The events programme continues to be promoted with more visibility
 - Maintain free food events on all campuses
 - Maintain amount of food provided at events
 - Maintain the provision of social events on all campuses, with consideration of the student feedback from 2018 regarding more connectivity

Maintain the number of events offered at Marlborough and Woodbourne campuses

- Maintain event visits for Marlborough and Woodbourne campuses and diversify the social elements with a focus on interaction

Maintain the campus visits for Marlborough and Woodbourne campuses

- Maintain advocacy and representation visits for Marlborough and Woodbourne campuses
- Coordinate Woodbourne events with new intakes
- Maintain relationships with aviation students

To review the international activities programme

- The review is completed and any appropriate changes made to this provision based on student feedback
- Further investigate options to increase integration with the student body

Maintain substantial beginning and mid-year orientation programmes

- Maintain substantial beginning and mid-year orientation programmes are offered at all campuses.
- To raise the profile of the beginning and mid-year orientations
 - Events schedule available at the start of each term

Maintain the use of social media to communicate with students about the programmes

- More students are aware of the services that are available and there is increased participation

To secure additional funding from alternative sources (to support the programmes)

- 5% additional NMIT and non-NMIT funding is secured

Maintain the use of online and on campus communications

- Contact is made with an increased number of students
- Wall planner is readily available
- Face-to-face contact is increased
- Website reviewed and further options investigated to continue to provide additional online support
 - 2600 members on Facebook with an average reach of 1000 per week

To meet the Association's obligations under the Health and Safety at Work Act

- The Association is compliant

To provide services to online and offsite students more in line with their timetables

- Identify block courses and promote support services
- Identify night classes and opportunities to provide events and representation

STRATEGIC GOAL TWO:

Strategic Goal Two: Friendly independent support, advocacy and employment services for students

CURRENT POSITION

Support

'Support' has been described by students as an important service provided by the Association.

Demand for Support and Advocacy services is expected to continue due to ongoing challenges for students such as StudyLink, visa restrictions and Government funding requirements and the ever increasing cost of living.

Advocacy

In 2017 the Association worked on 386 advocacies for the year. At the end of September 2018, the Association has worked on 336. While the number of advocacies is slightly down on the same period last year the workload and resolution times have increased.

Employment Service

2018 saw the further development of an Employment Service with continued provision at Global Campus. The focus of this service is to increase the employability of NMIT students. To the end of September 2018 the Association had worked on CV's, cover letters, employment sessions and met with students.

Programme Representatives

In 2018 the focus for the Programme Representative system has been in reaching more students from different Programs of study with a push for more understanding of the importance of the Programme Representatives. There were 55 Representatives in Nelson, 28 Representatives in Marlborough & Woodbourne and 19 Representatives at Global Campus. The apprentice visits and free food events for night classes were continued.

NMIT Committees

SANITI has contributed to the following committees:

- NMIT Academic Board
- NMIT Quality Committee
- NMIT Learning and Teaching Committee
- Programme Approval Committees, which ensure quality of all new and changed NMIT Programmes
- NMIT Health Safety & Wellbeing Committees
- Research and Ethics Committee

2019 OBJECTIVES & KPIs

Students are aware of the services that are available

- 90% of students report that they are aware of the services that are available
 - Increased promotion of SANITI services available

Quality services are maintained and further developed

- 90% of students who use the service report that they are satisfied with the assistance they received
 - Use feedback in regards to services provided to aid constant improvement
 - Independent Advocacy service is maintained with professional advocates who oversee 'best practice'
 - Promote low level resolution and a mediated approach to dispute resolution
 - Provide a positive environment with open, professional staff, where students are informed and confident in accessing support

To maintain an active membership of key NMIT committees

- The students are actively represented on all relevant NMIT committees
 - Increase training for Student Executives to attend meetings with the Student President where appropriate

To increase the number of programme representatives

- 110 programme reps including 80 in Nelson, and 20 in Marlborough/Woodbourne
 - Work with NMIT to promote the Programme Representative System
 - Work with NMIT staff to recruit Programme Representatives, with a strong focus on areas not represented in 2018
 - Programme Representatives empowered to play an active role within their programme areas.
 - Training reviewed and system maintained on all campuses with evaluation of the system during the year to look for learnings and constant improvement.
 - Further develop the system for online and offsite students

To increase the usage of the employment service

- An increased proportion of students use the service
 - Increase awareness, marketing and promotion of employment services

To further develop the online services that are available

- There is increased usage of the online services
 - Investigate option of further developing the online support services
 - Continue to promote online services

An increased number of staff are trained to provide support

- 100% of staff are effectively and efficiently trained
 - Relevant professional development plans developed and training undertaken when needed

STRATEGIC GOAL THREE:

Independent representation of the student voice and collaborative student engagement through effective communication

CURRENT POSITION

Student Executive

The Student Executive consists of the President, Vice President and up to 8 other students from across NMIT campuses. The Executive governs the Association and makes decisions on issues that affect students. The Executive guide the development of the Strategic and Operational Plans and Budgets for future years.

Campaigns and Issues

The Association regularly represents students on a range of issues. In 2018 the impact of fees free and the related processes placed students under additional pressure. Raising the profile of student hardship will be a continued priority in 2019.

Student Membership

Membership of Students' Associations across New Zealand is voluntary. The association will not restrict the privileges and rights of membership to members only. Services will be provided to all NMIT students irrespective of membership.

2019 OBJECTIVES & KPIs

The election of a representative Executive

- 90% of Executives attending meetings
- Governance and other training organised to up skill Executive and keep them informed
- Student Executive evaluates its performance

The Executive is aware of and accurately responds to themes of student issues and concerns

- Systemic issues and themes relating to students are represented effectively where appropriate
 - All issues and concerns that relate to external matters are responded to.

To increase the visibility and the reach of the Executive

- An increased number of students are aware of the role of the SANITI Executive

The students are actively represented in all NMIT fora.

- Student representation available for all opportunities where appropriate
 - High quality representation within NMIT
 - High quality representation on national education issues and local issues that affect students including student hardship.

To further develop the vital relationship with NMIT to constantly assist with enhancing the student experience

- Regular meetings with key NMIT staff and student representatives

Student President effectively trained and well supported

- Regular and appropriate professional development
- Meeting with Vice President and Executive where appropriate
- Student President retained on NMIT Council

Membership

- All students enrolled in NMIT are deemed to have the rights and privileges of Association membership
- A member may withdraw their membership at any time by giving written notice to the Association via the President.