

SANITI
Student Association of the Nelson-Marlborough Institute of Technology Inc.
Minutes of the Annual General Meeting held Tuesday 4 April 2023, N Block, Te
Pūkenga/NMIT Nelson Campus

The meeting opened at 12.05 pm.

Welcome: M Devon welcomed everybody to the AGM and thanked them for attending. M Devon introduced the panel to the students. M Devon stated that prior to the meeting the Association had been informed of the sad passing of the Sari Hodgson the Association's accountant. M Devon asked A Hart to lead the acknowledgement.

A Hart acknowledged the sad passing of Sari Hodgson from Savage and Savage this morning. S Hodgson has been the Association accountant since SANITI was registered in August 2002. S Hodgson has also been a member of the NMIT/Te Pūkenga business advisory board for many years and Savage and Savage has employed accounting students providing income and experience alongside their studies and as new graduates. Association would like to offer support to the Savage and Savage team and Neil Hodgson, S Hodgson's husband, at this time.

Present: Max Devon (Chair/President), Alison Hart (Minute Secretary/General Manager), Barry Signal (Auditor/Returning Officer), Scott Bailey (Vice President), 86 students as per attached register.

Apologies: Courtney Styles (lateness), Pauline Warne (Savage and Savage), Israel Bowring
M Devon, L Robinson Carried

Confirmation of Minutes

M Devon tabled Minutes of the rescheduled Annual General Meeting held on Tuesday 5 May 2022. M Devon asked student who were in attendance at the meeting to confirm the Minutes.

Motion: That the Minutes of the rescheduled Annual General Meeting held on Tuesday 5 May 2022 be accepted as true and correct.

M Devon, S Bailey Carried

Matters Arising

To be covered under later Agenda items.

Audited Accounts

M Devon tabled the audited accounts and asked A Hart as General Manager to speak to the exceptions.

- A Hart stated she was happy to take questions from the floor or at a later date. Audited Accounts are publicly available on the Charities Commission website and would also be posted on the SANITI website.
- A Hart stated that breakdown of income and expenditure was similar to the 2022 financial year. NMIT Service Level Agreement (SLA) had increased to allow for an additional staff member to assist the independent support and advocacy services.
 - ❖ Statement of Service Professional provided information of where the Association's funds were spent.
 - ❖ Main income comes from the Service Level Agreement between SANITI, NMIT and Ara. Alternative income earned and an allocation from savings allowed the Association Executive costs to be funded independently of NMIT.
 - ❖ Due to government hardship fund (HAFL) ending on 30 June 2022, the Association used approved savings to provide to hardship support to students in 2nd Semester 2022 which resulted in an overall loss of (\$20,111) for the 2022 financial year.
 - ❖ M Devon asked if there were any questions from the floor. Student asked for an explanation for the list on page 12 of the financial report. A Hart stated the items were a schedule of assets owned by the Association including computers, outdoor tables, couches and BBQ's.

Motion: That the Audited accounts be received and accepted.

G Grey, S Bailey Carried

President's Report

M Devon tabled the President's Report and stated that the Association had successfully delivered the 2022 NMIT and Ara Service Level Agreements, though some delivery had been modified due to COVID-19. Association had secured 2023 NMIT and Ara SLA's which were currently being delivered. For the purpose of this meeting, M Devon would speak to the highlights relating to Associations four goals:

In 2022 COVID was still prevalent, we survived floods in August and yet we still managed to listen, hear and act on our student voice to support your study needs and general life. The Association is pivoting and adapting to the transition that is Te Pūkenga and developing a partnership to further ensure on going delivery, engagement and student voice. Below is a snapshot of last year's successes:

STRATEGIC GOAL ONE Fun social events and strong campus culture	2022 budgeted for 45 events to serve 1500 ākonga/students with 8000 servings of food. The Association actually held 75 events and served 1805 ākonga/students with 9003 serves of food. The Association budgeted and delivered 14 off and on-site activities to Nelson and Marlborough international students. These activities were also extended to domestic ākonga/students to promote friendships.
STRATEGIC GOAL TWO Friendly independent support, advocacy, and services for all Te Pūkenga/NMIT ākonga/students	2489 advocacies (including hardship) at Te Pūkenga/NMIT 667 cases (including drop-in's) at Ara. 89 ākonga/students Programme Representatives Employment services held 162 individual ākonga/student sessions, 252 ākonga/students assisted with in-class sessions. 8 Te Pūkenga/NMIT committees were attended and provided with student representation.
STRATEGIC GOAL THREE Independent representation of the ākonga/student voice and ākonga/student engagement	The Association held; 2 general meetings; 2 ākonga/student executive elections; 7 executive meetings (including online); 1 strategic & operational planning session; advisory board in place and supporting the Association throughout the year.
STRATEGIC GOAL FOUR Sustainability, survival, and transition of the Student Association	SANITI is actively involved in Te Pūkenga/NMIT student voice forums and working parties. SANITI continued to advocate for the Association's structure as part of Te Pūkenga operating model.

The Association would like to acknowledge and thank the Advisory Board members, Jackie Britz, Tony Gray and Scott Tambisari for their professional input in 2022. Also thank you to the SANITI executive who took initiative and were proactive in their roles while studying through the disruption that was 2022.

Thank you to Alison Hart, Jaycob Brown, Alyssa Watson, Eve McGovren, Jessica Donaldson, Josiah O'Connell, Ashleigh McNeilly, Angelina Shingleton and Angela Christieson for the outstanding work.

Hardship – Increased cost of living has resulted in additional student hardship in 2023. Executives recommend that unused, approved funds for hardship in 2022 be used to support students in 2023.

Motion: That \$52,000 approved from savings at AGM 2022, not needed in the 2022 financial year be moved into the 2023 hardship budget line item.

L Robinson, O Murray Carried

Marlborough – Association has employed a staff member based in Marlborough at the start of 2023 academic year. Demand for this service has been higher than expected. Association recommends additional funds from savings be allocated to support this service provision in 2023.

Motion: That 23,000 from savings is approved and allocated: \$1,000 telephone and tolls; \$2,000 distant campuses; \$20,000 staff wages.

L Robinson, O Murray Carried

Motion: That the President's Report be received and accepted.

S Bailey, G Grey Carried

Appointment of Auditor

M Devon that an Auditor for 2022 was required to be appointed in order for the Association to continue to meet compliance requirements.

Motion: That Barry Signal is appointed Auditor for 2023.

O Murray, P Noble Carried

M Devon ceded the Chair to B Signal

Election of Incoming Executives

- B Signal informed the meeting that five nominations had been received in the approved timeframe for the five positions available. Nominations were now closed.
- B Signal stated that the Association had received a request from one programme area to be represented by a collective. To support this request under the current election rules a motion would need to be passed approving one nomination/vote with named proxies. B Signal asked the meeting if they had any questions regarding the motion. No questions received from the meeting. Motion was tabled.

Motion: That with prior arrangement with the Returning Officer, a successful candidate who holds one vote, may have a maximum of three named proxies to support the collective voice.

P Noble, O Murray Carried

- B Signal stated that he would now open the meeting to give the candidates an opportunity to speak to their nominations. B Signal noted that Basil Kuriakose was not present at the meeting but had provided 200 words which had been included in the candidate information.
- The following candidates spoke to the meeting outlining their reasons for standing for the Executive: Olivia Murray; Patu Noble who stated that he was standing as a part of a collective on behalf of the Te Reo Māori cohort, P Noble introduced the named proxies, Yakira Marsh-Wetere, Myah Lister and Zac Torrie (provided to the Returning Officer); Courtney Styles; Grace Grey.
- B Signal stated that as there were five candidates standing for five positions, voting could take place by a show of hands. The meeting could vote for one of two options – to approve the candidates or vote no confidence in the candidates.
- Meeting voted by show of hands to approve the candidates.

Motion: That the successful candidates to be accepted as Executive members

Basil Kuriakose

Patu Noble

Grace Grey

Olivia Murray

Courtney Styles

M Devon, S Bailey

Carried

B Signal ceded the Chair to M Devon who thanked everybody for attending the meeting, congratulated the incoming Executive members and asked that the Executive stay behind after the meeting for a group photo.

General Business

No General Business

Meeting Closed 12.40pm

Signed _____

Dated _____