

SANITI

TWENTY 22

Strategic & Operational Plan

Student Association Nelson-Marlborough Institute of Technology Inc

INTRODUCTION FROM THE STUDENT EXECUTIVE

The Executive of SANITI is pleased to present the Association's Strategic Plan for 2022.

SANITI is the Student Association of the Nelson Marlborough Institute of Technology. SANITI was first registered as an incorporated society in 2002, and is governed by an Executive comprising of elected student representatives and an appointed President. The day to day operations of SANITI are managed by a team of salaried staff.

The plan has been prepared to help shape the future of the Association and to guide the actions and the activities of SANITI. When drafting the plan, the Executive sought both formal and informal feedback and input from students about the services and support that SANITI might offer while also taking into consideration the COVID environment. Another significant consideration was the provisions and the conditions of the Service Level Agreement (SLA) which the Association has with NMIT.

The plan is a 'live' document which will be subject to on-going reviews and when relevant and appropriate, modifications when relevant.

The Executive

October, 2022

ABOUT SANITI

Student Association of the Nelson-Marlborough Institute of Technology Inc. or 'SANITI' for short, is owned and governed by its student members. SANITI also has a Student President and an elected Student Executive.

SANITI was established in 2002 and is a not-for-profit, registered charity set up to help students with any issues they have relating to studying at NMIT, and being a student. Our main purpose is to provide support, advocacy, representation and other services to all students at NMIT.

2022 SANITI ROAD MAP

VISION

SANITI's vision is for the Association to be recognised and respected as the most responsive and responsible provider of support services for tertiary students in New Zealand.

MISSION

SANITI's mission is to provide independent support, advocacy, representation and other services to students who are enrolled at the Nelson Marlborough Institute of Technology.

SANITI is governed by students and exists for the benefit of all students.

STRATEGIC GOAL ONE

Fun social events and strong integrated campus culture

STRATEGIC GOAL TWO

Friendly independent support, advocacy and employment services for students

STRATEGIC GOAL THREE

Independent representation of the student voice and collaborative student engagement through effective communication

STRATEGIC GOAL FOUR Sustainability, Survival, and Transition of the Student Association

HOW WE ACHIEVE OUR GOALS

VALUES

DEDICATED – to working with and on behalf of the students of NMIT

PROFESSIONAL – in everything we do

RESPONSIVE – to the needs of students

RELEVANT – our actions and activities extend from the students' needs & aspirations

RESPONSIBLE – with our decisions and the use of the resources we have

RESPECTFUL – we treat others as we would wish to be treated

ACCEPTING – of individual differences

FLEXIBLE – we respond to different needs and situations in different ways

INCLUSIVE – to ensure that relevant decisions are made

ENTHUSIASTIC – about our mission and achieving our goals

APPROACHABLE – to ensure that students' needs can be heard

QUALITY DRIVEN – in the programmes and services we offer

CARING – we care about the students and the staff who manage our services

TEAMWORK – we strive to work as a team on behalf of the team

INTEGRITY – we 'walk the talk' and lead by example

VALUING – we value staff, through professional development, appropriate resourcing and leadership

ACKNOWLEDGE – we acknowledge and respect the principles of the Treaty of Waitangi

QUALITY PEOPLE

DEVELOPMENT – we develop leaders through staff professional development and executive / governance training

KNOWLEDGE – we have strong institutional knowledge

RESOURCING – we resource our staff to do their jobs

TEAMWORK – we work together to achieve our goals

INFRASTRUCTURE

COMMUNICATIONS – we have smart, planned communications that enhance the SANITI brand, support service delivery and encourage student engagement

FUTURE PROOFING – we look to the future and make decisions to ensure the long-term survival of the organisation

RESOURCES – the Association has enough physical resources and time to deliver on its vision and mission

TECHNOLOGY – we use technology to enhance our communications and support student engagement



STRATEGIC GOAL ONE:

Fun social events and strong integrated campus culture

CURRENT POSITION

Events

The 2021 SANITI Student Survey highlighted events as one of the key services provided for students by the Association.

The Association provides a range of events to students across the campuses - Nelson, Richmond, Marlborough, Woodbourne and online during COVID-19, including:

- Orientation
- In term events
- Cultural events
- Online quiz
- Involvement in graduation after-functions

International Activities

2021 saw disruptions due to COVID-19. The reduced number of International students meant that the activities were opened to domestic students. SANITI partnered with NMIT to access any IWBF, which has been used to supplement some activities.

In 2021 the activity programme included:

- Waka Abel Tasman trips.
- Kaikoura Trip
- Social evenings
- Golden Bay Trip
- Paddle Boarding
- Marlborough social lunch
- Mako games
- Ping Pong Tournament
- Online interactive activities
- Kayaking and Rafting promoted in conjunction with NMIT Adventure Tourism Programme

Publications

- Student Wall Planner and Discount Directory
- Electronic screens on Nelson Campus and further electronic screen content
- Integration and inclusion in NMIT Polly

2022 OBJECTIVES & KPIs

To successfully negotiate the Service Level Agreement each year

- An enhanced SLA is negotiated each year with NMIT for independent advocacy services at Ara.

To provide an events programme which is in line with the students' interests

- The events programme is modified in response to the input from students
- The events programme continues to be promoted and visible to students
 - Maintain free food events on all Campuses and further explore healthy options
 - Maintain the provision of social events on all campuses
 - Include online event activities

Maintain the number of events offered at Marlborough & Woodbourne campuses

- Maintain event visits for Marlborough and Woodbourne campuses and modify in response to the input of students
- Develop an event schedule for Richmond Campus based on feedback from students
- Maintain the online event schedule

To review the international activities programme

- The review and appropriate changes made

Maintain substantial beginning and mid- year orientation programmes

- Maintain substantial beginning and mid- year orientation programmes are offered at all campuses.
- Events schedule available at the start of each term or regularly updated and promoted if disrupted by COVID-19, including online activities

Maintain the use of social media to communicate with students about the event programmes

- Students are aware of the events and participate in the activity programmes

To secure additional funding from alternative sources (to support the programmes)

- 5% additional NMIT and non-NMIT funding is secured

Maintain the use of online and on campus communications

- Contact is made with students
- Wallplanner is readily available
- Face-to-face contact is maintained
- Website reviewed and further options investigated to continue to provide additional online support
 - 3500 members on Facebook with an average reach of 1000 per week
- Instagram
- WhatsApp

To meet the Association's obligations under the Health and Safety at Work Act

- The Association is compliant

STRATEGIC GOAL TWO:

Strategic Goal Two: Friendly independent support, advocacy and employment services for students

CURRENT POSITION

Support

'Support' has been described by students as the most important service provided by the Association. Demand for Support and Advocacy services has been very high due to the ongoing impact of COVID-19. SANITI was registered as an Essential Service during the lockdown period and continued to provide full-service provision online and remotely during this period. Demand for this service is expected to continue due to ongoing challenges for students in relation to their studies, employment and personal circumstances.

Advocacy

In 2020 the Association worked on 1687 advocacies including hardship for the year. At the end of September 2021, the Association has worked on 1454. Workload and resolution times have increased.

In 2021 the Association signed an SLA with Ara for the provision of independent advocacy services. SANITI has a full-time staff member based at Ara's main campus in Christchurch delivering professional advocacy services to all Ara students.

Employment Service

The focus of this service is to increase the employability of NMIT students. To the end of September 2021 the Association had worked on 57 CV's, 26 cover letters and run 25 employment sessions.

Programme Representatives

In 2021 the focus for the Programme Representative system has been in reaching more students from different Programmes of study with a push for more understanding of the importance of the Programme Representatives. There were 69 Representatives in Nelson/Richmond and 18 Representatives in Marlborough & Woodbourne. The apprentice visits and free food events for night classes were continued.

NMIT Committees

SANITI has contributed to the following committees:

- NMIT Academic Committee
- NMIT Academic Standards and Quality Committee
- NMIT Learning and Teaching Committee
- Programme Approval Committees
- NMIT Health Safety & Wellbeing Committees
- Research and Ethics Committee
- Working groups

2022 OBJECTIVES & KPIS

Students are aware of the services that are available

- 90% of students report that that they are aware of the services that are available
 - Maintain promotion of SANITI services available

Quality services are maintained and further developed

- 90% of students who use the service report that they are satisfied with the assistance they received
 - Use feedback in regards to services provided to aid constant improvement
 - Independent Advocacy service is maintained with professional advocates who

oversee 'best practice'

- Online provision maintained and options for further development investigated
- Promote low level resolution and a mediated approach to dispute resolution
- Provide a positive environment with open, professional staff, where students are informed and confident in accessing support

Maintain the campus visits for Marlborough, Woodbourne and Richmond campuses

- Advocacy and representation visits are scheduled for Marlborough, Woodbourne and Richmond campuses
- Coordinate Woodbourne events with new intakes
- Maintain relationships with aviation students, Providers and Industry

To continue to develop the employment service

- Continued proportion of students use the service
 - Maintain awareness, marketing and promotion of employment services
 - Actively promote programme employment sessions with NMIT staff
 - Continue to develop relationships with Collab and industry for the benefit of students

To maintain the number of programme representatives

- 110 programme reps including 80 in Nelson/Richmond, and 20 in Marlborough/Woodbourne
 - Work with NMIT to promote the Programme Representative System
 - Work with NMIT staff to recruit Programme Representatives, with a strong focus on areas not represented in 2021
 - Programme Representatives empowered to play an active role within their programme areas.
 - Training reviewed and system maintained on all campuses with evaluation of the system during the year to look for learnings and constant improvement.
 - Further develop the system for apprentice, online and offsite students

To provide services to online and offsite students

- Identify block courses and promote support services
- Identify night classes and opportunities to provide events and promote support and student representation

To maintain an active membership of key NMIT committees

- The students are actively represented on all relevant NMIT committees
 - Continued training for Student Executives to attend meetings with the Student President where appropriate

STRATEGIC GOAL THREE:

Independent representation of the student voice and collaborative student engagement through effective communication

CURRENT POSITION

Student Executive

The Student Executive consists of the President, Vice President and up to 8 other students from across NMIT campuses. The Executive governs the Association and makes decisions on issues that affect students. The Executive guide the development of the Strategic plan for future years. In 2021 there has been additional pressure on all students including the Executive due to the impact of COVID-19.

Diversity of Representation

In May 2021 Te Pūkenga released a report on the current state of the Learner Voice within the ITP sector. While the 2021 Student Executive is reflective of the student body, the lack of fixed roles/representation (formal positions) from currently underserved groups was identified as an area for improvement. One of the key objectives of Te Pūkenga is to improve the outcomes for underserved groups.

Student Memberships

Membership of Students' Associations across New Zealand is voluntary. The Association will not restrict the privileges and rights of membership to members only. Services will be provided to all NMIT students irrespective of membership.

2022 OBJECTIVES & KPIS

The election of a representative Executive

- 90% of Executives attending meetings
- Governance and other training organised to up skill Executive and keep them informed
- Self-evaluation assessments to be completed
- Investigate and develop formal positions/ structure within the Associations to provide for effective representation from underserved student groups to strengthen the student voice.
- Review the Student President's position (appointed/elected) to align with the Te Pūkenga student voice representation model.

The Executive is aware of and accurately responds to themes of student issues and concerns

- Systemic issues and themes relating to students are represented effectively where appropriate
 - All issues and concerns that relate to external matters are responded to.

To increase the visibility and the reach of the Executive

- An increased number of students are aware of the role of the SANITI Executive

The students are actively represented in all NMIT forums.

- Student representation available for all opportunities where appropriate
 - High quality representation within NMIT
 - High quality representation on national education issues and local issues that affect students including student hardship.

To maintain the vital relationship with NMIT to constantly assist with enhancing the student experience

- Regular meetings with key NMIT staff and student representatives

To build an effective relationship with Te Pūkenga for NMIT students to be actively represented in Te Pūkenga forums

- High quality representation within Te Pūkenga
- High quality representation on national education issues and local issues that affect students including student hardship.

Student President effectively trained and well supported

- Regular and appropriate professional development
- Meeting with Vice President and Executive where appropriate
- Student President retained on NMIT Council or equivalent

Membership

- All students enrolled in NMIT are deemed to have the rights and privileges of Association membership
- A member may withdraw their membership at any time by giving written notice to the Association via the President.

2022 OBJECTIVES & KPIs

- To continue to engage with Te Pūkenga with students needs and interest at the forefront of this process.
- To secure key role for the Association within the Te Pūkenga framework for the benefit of students.
- To secure a SLA agreement with Te Pūkenga for the provision of services under section 257 of the Education and Training Act 2020.

STRATEGIC GOAL FOUR:

Sustainability, Survival, and Transition of the Student Association

The purpose of goal 4 is to ensure the survival of a student's association within the current political climate, and future sustainability. Moving forward the associations focus is to work with Te Pūkenga for the benefit of students. With students needs and interest at the forefront of this process.

CURRENT POSITION

In 2021 became a member of NZUSA to provide another platform for the Association to engage with Te Pūkenga. Throughout 2021 the Association has engaged in Te Pūkenga and MoE Learner forums to represent students and highlight the role of student associations within the Te Pūkenga framework. In addition to this the Association in conjunction with the Advisory Board has been in contact with Members of Parliament and other external organisations.

SANITI

**YOUR
STUDENT
ASSOCIATION**